



Starting a BMX Club

**Updated
October 2019**

For more information, contact: BMX Australia
| P: 02 9008 1300 | E: info@bmxaustralia.com.au |



INTRODUCTION

BMX (Bicycle Moto Cross) is one of the fastest growing sports in Australia and one of the only sports where total family participation can take place. Riders of all ages (from 2 to 65+) can participate at their club or compete in organised race meetings throughout Australia. The sport of BMX racing ranges from Club level right through to State, National and World Championship level for all ages. BMX is also an Elite Olympic Sport! Any rider has the chance to ride at National Championships and compete in World Championships.

BMX is a sport for boys and Dads, girls and Mums, all of who can race and enjoy competition in their own age groups. BMX is a sport where great friendships can be made and the competition structure gives families the opportunity to visit many new places.

So, let's see what is needed to start a BMX Club with BMX Australia...

HOW TO BECOME A CLUB

TO BECOME A BMX CLUB, YOU WILL NEED TO DO THE FOLLOWING:

Step 1

- Establish links with organisations like your local Council / Shire to obtain assistance and find a possible track site.
- Research and assess the demand for the club in your local area – think about how many potential members the club might have and where they will come from.
- Establish a team of people willing and determined to start a new BMX club.
- Establish links with your State Association. [Click Here](#) for Contact Details.
- Secure land (existing/new) in liaison with your local council for the track in accordance with the minimum requirements of a BMX track under the UCI Track Guide – [Click Here](#) to Download.
- If you require assistance with finding a track builder, please contact BMXA.

Step 2

- Set up your Club Name
- Obtain a Certificate of Incorporation from your State Government Department. Please select your State as per below:
Australian Capital Territory: Office of Regulatory Services, www.ors.act.gov.au
New South Wales: Office of Fair Trading, www.fairtrading.nsw.gov.au
Northern Territory: Department of Business, www.dob.nt.gov.au
Queensland: Office of Fair Trading www.fairtrading.qld.gov.au
South Australia: Consumer and Business Services www.cbs.sa.gov.au
Tasmania: Consumer Affairs and Fair Trading, www.consumer.tas.gov.au
Victoria: Consumer Affairs Victoria, www.consumer.vic.gov.au
Western Australia: Department of Commerce, www.commerce.wa.gov.au
- Establish your club roles. [Click here](#) to see some of the roles you can consider.
- Obtain a Club Constitution (templates are available through your State Departments of Sport and Recreation).
- Consider any legal issues you may need to address before forming your club.

Step 3

- Consider calling a public meeting.
- Set up an interim committee.
- Hold your first general meeting of the committee and potential members.

Step 4

- Secure funding and a builder to construct your BMX Track. For current contacts of companies that construct BMX tracks, please email – info@bmxaustralia.com.au
- Ensure your track meets the minimum requirements of a BMX Track under the UCI Track Guide – [Click Here](#) to Download.
- Complete a BMX Australia Track Inspection Guide – [CLICK HERE](#) to download. Final Track Inspections are to occur in liaison with the State Officiating Director through your State Association.

REGISTERING WITH YOUR STATE ASSOCIATION

To register with your State Association, you will need to submit the following:

- Club Office Bearers Form
- Bank Account Details
- A Draft Budget
- Certificate of Incorporation
- Club Constitution
- Club Logo
- Track Design/Track Information
- Supporting Council/Shire's Details

YOUR STATE ASSOCIATION WILL:

- Accept or reject your club's application and determine if any Affiliation Fee is applicable.
- Invoice the club for their Affiliation (if any) on acceptance.
- Document the club's acceptance and support of the new club.
- Notify BMX Australia of the new club.
- Send BMX Australia all relevant new club documentation including an updated BMX Australia Track Inspection Guide. [CLICK HERE](#) to download.

For more information, contact: BMX Australia
| P: 02 9008 1300 | E: info@bmxaustralia.com.au |

BMX AUSTRALIA WILL THEN REQUIRE THE BELOW:

- Club Office Bearers Form
- Bank Account Details
- Certificate of Incorporation
- Club Constitution
- Letter of Support from the State Body confirming the new club's affiliation and support
- Track Design/Information – Who designed your track/map of your track
- Club Logo
- BMX Australia Track Inspection Guide from the State Officiating Director

Once everything has been signed off by BMX Australia, BMX Australia will invoice the new club for their insurance (approx. \$250p/a). Upon receiving payment, the new club will be set up under BMX Australia and the club will be provided with an electronic Welcome Pack. Your Welcome Pack includes Club Online Membership Working Instructions and Login Details, Certificate of Insurance, Forms used by Members/Committee Members, Policy & Procedures etc.

BMX Australia will require all Committee Members of your club to become members and have a current Working with Children Check from your State or Territory.

TIPS TO STARTING A BMX CLUB

Below are tips to help your club kick-start their affiliation with BMX Australia and your State Association:

1. Welcome New and Transferring Members – Members are your overall reason for opening your new club! People will be interested in a new club opening in their local town and word will get out. Current BMXA members of other clubs may wish to transfer to your club due to closeness to home, a new and exciting track has opened or see your Club's vision to succeed.
2. Committees – Ensure the workload is spread from Secretary, to Club Registrar to President. Get to know your committee and what everyone's talents are. We are sure you will find more people to add to your #BMXAFamily.
3. Meetings – Ensure decisions are made for the benefit of the club and the members within your club. Also ensure minutes are taken and include motions/decisions made.
4. Decide the best way to communicate with your members – notifying whether practice/coaching or racing is on is key.
5. Create a Plan to attract members and to build the momentum of the club. Ensure your Committee understands the BMX Australia Rulebook and are ready to assist members with membership and event questions.
6. Job Descriptions – Give each committee member a job description to follow through during their appointment. This will also help with new committee members and what is expected of them during this position.
7. Encourage members to become an Official or Coach for your Club.
8. Promote to existing members of when your events are running, and let them try out your track. Your Club must ensure these individuals are current members at registration.
9. Local Bike Shops – Have a chat with retail sellers of BMX Bikes and see if they may be able to sponsor or wish to be included in assisting members with promoting the sport of BMX – win/win for both the shop and club!
10. Social – Create a Facebook Page for your club, collect email address and look at ways to communicate effectively to your members!
11. Ride in2 BMX – a great way to attract new members is to hold a participation day. This is how members can get a taste of BMX, without taking out a membership first. BMXA can assist you hold a participation day - for more information – [Click Here](#).